

M. Amin Khodadadi

English Teacher – IELTS Instructor – Tutor



07/09/1993

Contact

- +39 351 990 8013
- Amino.m.khodadadi@gmail.com
- <https://www.linkedin.com/in/m-amin-khodadadi-39845a204/>
- live:.cid.f4355a029f395d33
- Brescia

Education

- Master's In Business Administration - Finance
University of Padova October 2021 – December 2023
- Master's In Accounting - Finance
University of IAU October 2018 – September 2020
- Bachelor's In Accounting - Finance
University of IAU March 2014 – April 2018

Skills

Hard Skills

- Curriculum planning
- Microsoft Office
- Social media
- Administrative skills
- Presentation skills
- Design skills
- Marketing skills

Soft Skills

- Adaptability
- Attention to detail
- Time management
- Communication skills
- *Crazy-tivity

Language Skills

English
C 2

Italian
A 2

Persian
Fluent

Hobbies



GYM



MUSIC



ASTRONOMY



CINEMA



ART

About Me

A goal-oriented, enthusiastic, passionate, dedicated, professional and certified English teacher with +6 years of experience in teaching GE and +3 years of experience in teaching IELTS and TOFEL to international students. Looking to collaborate in a well-known institute where I can find satisfaction and new skills.

WORK EXPERIENCE 1/2

Tutor

English Tutor – IELTS & TOFEL Instructor

2016 – Present

- Teaching English (online and in-person) in the form of individual and group (3-5) classes. I start the classes by asking some questions related to the lesson of that session in order to break the ice. After teaching the aim of the lesson, some activities are designed to make sure the students have learned the lesson.
- My Teaching Method is based on “*Cambridge Direct Method*” and “*Engagement, Study and Activation (ESA) Method*”.



WallStreet English Italia

English Language Trainer – IELTS Instructor



Brescia - Italy

June 2023 - Present

- Serving as English Language Trainer in classes with 1-8 students.
- Evaluate and assess students' Levels, according to the WSE assessment criteria.
- Test Preparation Instructor (IELTS) in private classes.

Achievements: At WSE I learned how to create and hold classes with less TTT and High STT in a quite friendly environment.



Maka Language Consulting

Business English Trainer



Milan - Italy

May 2023 - Present

- Serving as Business English Trainer for Companies throughout Italy.
- Using some books such as; *Business Partner, Expert, Gold Express, Market leader, Speak Out and Road Map (Pearson)*

Achievements: Improving B1+'s classes to speak fluently.

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WORK EXPERIENCE 2/2



Pingu's English Italia

English Teacher – Cambridge Teacher Trainer- Supervisor

 *Vicenza – Italy*

Dec 2022 – June 2023

- Serving as a Cambridge English teacher. Daily lessons to teenagers (Cambridge) and children (Pingu's method) with a number of 5-7 students based on ESL procedure.
- Train Cambridge teachers, in order to learn teaching based on Cambridge procedure.
- Working as a teaching supervisor with 3-5 monthly classes to observe.
- Lesson organizer (collaborating to create programs for camps and extra activities).

Achievements: Improving A2's classes to speak fluently- giving advice to teachers to work in line with Cambridge techniques – creating a variety of activities for events. Trained Cambridge teachers for Cambridge classes since many techniques were neglected by Teachers (ESA Method)



Safir Language Academy

English Teacher – IELTS Instructor

 *Karaj – Iran*

2018 – 2021

- Taught and certified as an ESL English teacher. Daily lessons to Adults and teenagers with a number of 20- 25 based on ESL procedure. Holding and organizing workshops focusing on the 4 GE skills (*speaking, listening, writing and reading*) and Advanced workshops presenter on fluency, academic writing and grammar.
- Serving as an ILETS instructor right after 6 months of working. Having 5 classes per week in a group of 12-20 for students who want to get band 6-7.5. Organizing workshops on “ *how to get band 8 in IELTS speaking* ” and “ *Do you want to get band 7.5 – 8 in writing (both tasks)* ”

Achievements: over 60% of my IELTS students reached their goals- awarded 2 years in a row as one of the A teachers- selected many times by Ss to be their teacher.



Polylen Co.

English Teacher

 *Tehran – Iran*

2018 – 2020

- Serving as an hourly paid English teacher in order to teach employees at the company to speak fluently for business purposes. Teaching business English to the supervisors of accounting & some related departments.
- Serving as the delegate of the company for the meetings held in English.

Achievements: created my own technique “*stand and say it*” to help Ss in order to speak fluently in front of others. Managing workshops up to 20-25 Ss



TPTACC

English Teacher – IELTS Instructor

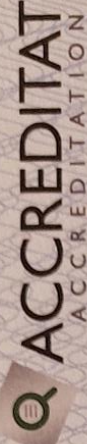
 *Tehran – Iran*

2019 – 2021

- Hourly paid English teacher to teach employees to speak fluently for business purposes. Instructing 8 employees to get band 7 – 7.5



World TESOL Academy
Accredited Teaching Certifications



120-Hour TESOL/TEFL Certificate

Accredited course graduate



Mohammad Amin Khodadadi

This certificate has been issued upon completion of an accredited training course.

The bearer has successfully completed a course focusing on a complete range of topics surrounding the teaching of the English language to non-native students, both in an overseas and online classroom environment.

Accredited by ACCREDITAT & The CPD Certification Service
UK Registered Learning Provider (UKRLP: 10087431)

Course director: *R. Caplan*
Assessments tutor: *Sue H. Limato*

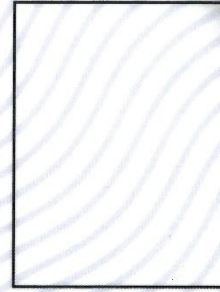


Date of issue: 21/05/2023
Certificate number: WTA22264358

Certificate No 99/E0613768

Genuine Code :

Date Issued : 2020/12/19



I Learn, therefore I am

Certificate in Teaching English to Adults

This is to certify that
Mohammad Amin Khodadadi

has successfully completed a 60-hour Adults
Teacher Training Course
with the overall grade of



A



B



C

at

Safir Language Academy

in

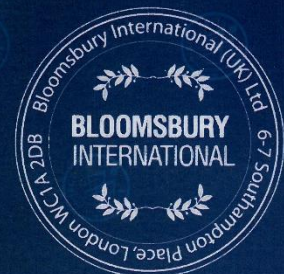
Jan 2019

M. Khoshakhlagh

Mohsen Khoshakhlagh
Head of TRD

Saeed Chamani

Dr. Saeed Sayyad Chamani
CEO



Certified & Endorsed By
Bloomsbury International (UK)





Certificate of Attendance

This certificate is awarded to

Mohammadamin Khodadadi

for attending the on-the-job training program entitled

How to Teach Vocabulary, Grammar, Song and Story to Young Learners

held at

Safir Language Academy

Karaj Branches

S. Bakhshinia

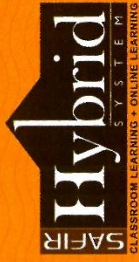
Sanaz Bakhshi Nia
District Manager

A. Ziaabadi

Alireza Ziaabadi
Branch Manager

Hanieh Kashi

Hanieh Kashi
Education Consultant



CERTIFICATE OF ATTENDANCE

This Certificate is Awarded to

Mohammad Amin Khodadadi

For Attending The On-The-Job Training Program Entitled

Task Design

Held at

Safir Language Academy

FEBRUARY, 1-2-3-4, 2020

BAHMAN, 12-13-14-15, 1398

Yousef Abad Branch, Tehran, Iran

www.gosafir.com



Gelareh Nasiri

Gelareh Nasiri

Head of Edu. Admin.

Saeed Chamani

Dr.Saeed Sayyad Chamani

CEO



CAMBRIDGE
English

This certificate is awarded to

Amin Khodadadi

at IT805

for completing the course

Invigilator

Paper-based/Young Learners

Exam Day Training 2023

Valid until 31st December 2023

Certificate of attendance

This is to certify that

M. Amin Khodadadi

has attended the following 1 hour webinar,

How to become a proud non-native speaker of English.

with Jiri Horak
5th June 2023
11am BST



Certificate of attendance

This is to certify that

M. Amin Khodadadi

has attended the following 1 hour webinar,

Promoting a positive impact from language exams in the classroom.

with **Graeme Harrison and Brigita Seguis**

23rd May

2023 11amBST



Certificate of attendance

This is to certify that

M. Amin Khodadadi

has attended the following 1hour webinar,

Mindfulness and well-being to help prepare your young learners for Cambridge English exams.

with Andrea Tolve
9th May 2023
11amBST



Belinda Fenn
Propositions Director – English
Cambridge University Press & Assessment

Certificate of attendance

This is to certify that

M. Amin Khodadadi

has attended the following one hour webinar,

Unpacking the exam journey: bringing it all together in Complete C1Advanced

with **Greg Archer**
April, 2023



Eric Baber
Director of Professional Learning
and Development – English
Cambridge University Press & Assessment

Certificate of attendance

This is to certify that

M. Amin Khodadadi

has attended the following 1 hour webinar,

Keeping your students engaged during their holidays

with **Sarah Ellis** and **Alberto Costa**
4 July 2023 11 am [GMT]





Reference letter

M. Amin Khodadadi

Stradella dell'Ospedale, 30

36100 Vicenza

Mr. M. Amin Khodadadi worked for our company from 9 January 2023 to June 2023, as an English teacher for children and teenagers.

During the period of stay at our company, he carried out his duties correctly and accurately, showing up punctually for work and offering to collaborate also for other tasks such as:

- supervision of other teachers
- Training other teachers for Cambridge YLE courses
- preparation of teaching material necessary for carrying out Carnival Camp, Easter Camp and Summer Camp

All these features have made him a valuable collaborator for our company.

It should also be noted that our working relationship with Mr. M. Amin Khodadadi will end on June 8, 2023 following his voluntary resignation, dictated exclusively by his goal of growing professionally and moving to another city.

I remain available to provide all the information that will be further requested.

In faith

Alessandra Carli

Sedi Operative:

Pingu's English Vicenza – Viale F. Crispi, 142 – 36100 Vicenza

Pingu's English Cittadella – Via Borgo Treviso, 49/C – 35013 Cittadella

Pingu's English Castelfranco Veneto – Via delle Querce, 7 – 31033 Castelfranco Veneto

We prepare for

Cambridge

English Qualifications™



Lettera di referenze

M. Amin Khodadadi

Stradella dell'ospedale, 30

36100 Vicenza

Il Sig. M. Amin Khodadadi ha svolto attività lavorativa presso la nostra azienda dal 9 gennaio 2023 a Giugno 2023, in qualità di insegnante di inglese per bambini e ragazzi.

Durante il periodo di permanenza presso la nostra azienda, ha svolto il proprio incarico con correttezza e precisione, presentandosi con puntualità al lavoro e offrendosi di collaborare anche per altre mansioni come:

- supervisione degli altri insegnanti
- Addestramento di altri insegnanti per corsi Cambridge YLE
- preparazione di materiale didattico necessario allo svolgimento di Carnival Camp, Easter Camp e Summer Camp

Tutte queste caratteristiche l'hanno reso per la nostra azienda un prezioso collaboratore.

Si precisa inoltre che il nostro rapporto di lavoro con il Sig. M. Amin Khodadadi terminerà l'8 Giugno 2023 a seguito di sue volontarie dimissioni, dettate esclusivamente dal suo obiettivo di crescere professionalmente e trasferirsi in un'altra città.

Resto disponibile a fornire tutte le informazioni che mi saranno ulteriormente richieste.

In fede

Alessandra Carli

Sedi Operative:

Pingu's English Vicenza – Viale F. Crispi, 142 – 36100 Vicenza

Pingu's English Cittadella – Via Borgo Treviso, 49/C – 35013 Cittadella

Pingu's English Castelfranco Veneto – Via delle Querce, 7 – 31033 Castelfranco Veneto

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POLYLEN CO

Private Company
Reg. No. 466



NO

Date

To whom it may concern

We highly recommend Mr. Mohammad Amin Khodadadi for teaching position at your institution / company. His teaching skills and the way he communicates with his students cannot easily be described. We had the privilege to have him as an enthusiastic, energetic, dedicated and warm-hearted English teacher at our company.

These 2 years he served as ielts instructor, business translator and general English tutor at Polylen co. He also assisted us as the company's English interpreter.

I recommend him to you without any hesitation.

If you have any further questions with regard to his background or qualifications, please do not hesitate to contact me.

Sincerely,

Farhad Fallahnezhad



Fallah_college@yahoo.com



FACTORY: KM. 5 SANANDAJ ROAD - KERMANSHAH

TEL: (083)34271496-34279288

FAX:(083)34279289

PC:67381 - 34996



Date: Nov. 25, 2020

No. 99/IB32/062

In the name of God

Subject: Employment Certificate

Greetings

This is to certify that **Mr. Mohammad Amin Khodadadi**, son of Khosro, national ID No. 3241056457, issued in Kermanshah, born in Kermanshah was worked as hourly paid lecturer at this institute from Feb. 04, 2018 to July 10, 2021.

This certificate is issued at his request and is valid in the same premises.

Principal of Safir Institute

Karaj Branch for Boys

Alireza Ziaabadi

Signature and seal

Taleghani for Girls: No. 92, between Sadeghinejad and Nikdehghan Alleys, beginning of Shar Pasand (Bahar) St., Tel. 32206252

Jahanshahr for Boys: No. 1045, before Ostandari St., Shahid Beheshti St., Tel. 34499306

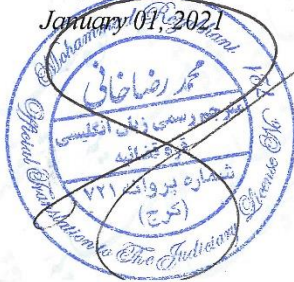
Gohardasht for Girls: No. 12, 8th Gharbi St., Gohardasht, Main Street, Tel. 34215141

Hashtgerd for Girls: No. 946, South Corner of Imam Khomeini Sq., Imam Khomeini Blvd., Tel. 44210549

WWW.GOSAFIR.COM

Certified to be a true translation from Persian text.

January 01, 2021



OXFORD
UNIVERSITY PRESS



Go Safir English Language Academy

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Ministry of Culture and Islamic Guidance
Management and Planning Organization of Iran
Holder of Quality Management Certificate ISO 9001-2008
Holder of Education Management Certificate ISO FWA2-2007
Holder of Customer Complaints Management ISO 10002-2004



SAFIR ENGLISH LANGUAGE ACADEMY

Date: Aug. 25, 2020

No. 99/IB32/048

In the name of God

From: Goftefan Safir English Language Academy

Subject: Education Certificate of University Student, Mohammad Amin Khodadadi

Greetings

This is to certify that **Mr. Mohammad Amin Khodadadi**, son of Khosro, birth certificate No. 3241056457 has passed 24 hours of term 604 at this institute and his level is **Advanced English Language**.

| Level | Term Started and Ended date |
|-------|-------------------------------|
| 604 | Jan. 01, 2019 - Dec. 09, 2018 |

This certificate is issued at his request and is valid in the same premises.

Principal of Safir Institute

Karaj Branch for Boys

Alireza Ziaabadi

Signature and seal

Taleghani for Girls: No. 92, between Sadeghinejad and Nikdehghan Alleys, beginning of Shar Pasand (Bahar) St., Tel. 32206252

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